

May 2, 2016  
11:00am-12:00pm



Conference call (888) 670-3525  
Conference code 5311418626

Alzheimer's Disease Research Grant Advisory Board  
**Meeting Minutes**

Alzheimer's Disease Research Grant Advisory Board:

- Frederick Schaerf, M.D., Ph.D., Neuropsychiatric Research Center of Southwest Florida
- Leilani Doty, Ph.D., University of Florida, Chair
- Ranjan Duara, M.D., Mount Sinai Medical Center
- Clinton Wright, M.D., University of Miami
- Jacqueline Wiltshire, Ph.D., University of South Florida, Assistant Chair
- Mariana Dangiolo, M.D., University of Central Florida
- Todd Golde, M.D., Ph.D., University of Florida
- Niharika Suchak, MBBS, MHS, FACP, Florida State University

DOH Staff:

- Teresa Mathew, MSW, MPA, Advisory Board Liaison, Biomedical Research Section
- Bonnie Gaughan-Bailey, MPA, ASQ-CQIA, Administrator, Biomedical Research Section

Members of the Public:  
None

A quorum was present. Board members received all pertinent meeting materials. Board members participated via conference call and could actively and equally participate in the discussion.

**I. Meeting Minute Approval**

Meeting minutes from 2/5/2016 were approved. Dr. Schaerf made the motion and Dr. Dangiolo seconded the motion.

Total votes for approval: (Total members voting: 4) Affirmative: 4, Negative: 0, Recusal: 1

Meeting minutes from 4/15/2016 were approved. Dr. Wright made the motion and Dr. Dangiolo seconded the motion.

Total votes for approval: (Total members voting: 5) Affirmative: 5, Negative: 0, Recusal: 0

**II. Discussion of Quorum Requirements**

Bonnie mentioned that because the Board currently has only nine members, a meeting only needs five members for a quorum rather than six. When the Board has 10 members once again, the quorum requirement will return to six.

**III. Meeting Overview**

Dr. Doty discussed an addition to the meeting agenda to include a brief presentation from Bonnie on topics for future planning.

**IV. Discussion and Vote on FOA**

Members first discussed the Schedule of Important Dates found in Table 1 of the FOA. Due to delays in the online system, several of the dates near the beginning of the table needed to be pushed back. The board was able to come to consensus on a final schedule of dates, and asked Teresa to insert language above the table indicating that any changes to dates or other requirements will be posted on the Program website.

Dr. Suchak made the motion to approve the Schedule of Important Dates and Dr. Duara seconded the motion.

Total votes for approval of the Schedule of Important Dates: (Total members voting: 7)

Affirmative: 7, Negative: 0, Recusal: 0

Members discussed the Grant Categories section of the FOA. Dr. Golde suggested that a fourth category be added to the FOA for Consortium Grants. Members discussed the time limits and amount of funds that would be allowed to Consortium Grants, Standard Grants, Pilot Grants, and Postdoctoral Research Fellowship Grants. They also discussed the number of applications in each category that the Program will accept from a single institution. Members came to a consensus and voted on the changes to the Grant Categories section of the FOA.

Dr. Duara made the motion and Dr. Wiltshire seconded the motion.

Total votes for approval: (Total members voting: 7) Affirmative: 7, Negative: 0, Recusal: 0

Members discussed adding the definition of Health Disparities to the Definitions section of the FOA.

Dr. Duara made the motion to add the definition and Dr. Wright seconded the motion.

Total votes for approval: (Total members voting: 6) Affirmative: 7, Negative: 0, Recusal: 0

#### **V. Discussion of Topics for Future Planning**

Bonnie brought up an issue for future consideration. The Program may encounter a situation where an applicant is awarded funds, but later relinquishes those to the Department. The Board will need to consider what to do with those funds if this happens. They may have the option of spreading the funding among current grantees. Another option is to re-allocate the funds to application(s) that scored well during peer review but did not receive funding.

#### **VI. Public Comment**

None

The meeting was adjourned at 12:07 PM.